

Extended Care Program 2020-2021 Changes

Dear St. Charles School Family,

COVID-19 has brought many necessary changes to all of our lives. With COVID-19 requirements and guidance, it has become necessary for our school to also make significant changes to our Extended Care Program. With limited employee availability, limited school space due to social distancing, and necessary disinfecting procedures, we have had to reorganize and reimagine our Extended Care Program for the coming school year.

Please know that even offering Extended Care for the coming school year has been very challenging. We have every hope of returning to our normal model in the future when we are all in better, safer times, but for now this is what we are able to offer.

The biggest change to be aware of is that we are no longer able to offer an Extended Care drop in option or an hourly rate charged to the minute.

Here is a [Summary of the Extended Care Key Changes for the 2020-2021 school year.](#)

-All Extended Care Families must be registered and must submit the \$45.00 registration fee before sending their child to Extended Care.

- To be considered registered, all families must fill out the registration form in Jupiter. Checking the payment box in FACTS does not constitute registration.

-All Extended Care students must have a current Facts family agreement that includes an incidental billing option.

-Parents will be billed monthly for fees through Facts incidental billing.

-Until further notice, Extended Care Drop Ins will not be accepted.

-Registered families can access only the Extended Care they have registered to attend and do have the flexibility to send their child to any of those registered times or not. Please be aware that charges will be accessed for all available, physically present school days, even if your child does not attend.

Parents will choose:

5 day Before Care - 7:00-8:00 AM / \$90.00 per month/ Incidentally billed monthly

OR

5 day After Care - 3:30-5:30 PM / \$180.00 per month / Incidentally billed monthly

OR

5 day Before Care and 5 day After Care Combination / \$270.00 / Incidentally billed monthly

-Registered families can access only the Extended Care they have registered to attend. *Please contact our School Office should your circumstances change.

-St. Charles will no longer use Kinderlime. Parent Drop Off and Pick Up will be done remotely via the Main Entrance doorbell/Video Camera and Extended Care cell phone calls. Extended Care Employees with sign in and out students by verifying parent presence at the main door vid camera.

Extended Care Daily Schedule

- All children will have assigned seats that are set up to be socially distanced from other students.
- Each student will be provided with their own personal pack that includes crayons, a pencil, coloring pages, cards, etc. Items from their pack are not to be shared with others and the outside of the package will be sanitized each day before leaving.
- Students must wear a mask or face shield at all times while in the building during Extended Care.
- After Care will offer Outside Play Time daily (weather permitting). When social distancing can be maintained, facial coverings may be removed.

Before Care Schedule and Procedures

Registered Before Care includes Drop Off any time between 7:00-8:00 AM. Parents must accompany their student to the Main Entrance and verify their child's sign in to Extended Care by a parent visual on our camera. Only students will enter through the magnetic doors and travel to the Gym.

Students will keep their backpacks and other belonging with them as they sit at their assigned seats.

Quiet activities with individual use will be provided for students with quiet table conversation.

At 8:00 AM all Before Care students will be signed out, use hand sanitizer, and travel to their classroom/homeroom.

After Care Schedule and Procedures

Teachers will bring students to Extended Care at 3:30 to be signed in.

Students will keep their backpacks and other belonging with them as they sit at their assigned seats.

Seats will be socially distanced and grouped by grade levels and classroom teacher, as much as possible.

From 3:30-4:00 PM students will have their snack, drink from their own water bottle, and visit with their table mates.

At 4:00, students will have the option of going outside for play time (weather permitting). If weather does not allow for this, quiet activities for individual use will be provided for students, with quiet table conversation.

During Outside Play Time (weather permitting), whenever social distancing can be maintained, facial coverings may be removed.

At 4:00 students may also choose to stay in the Gym at their places and complete their homework, read, or play with quiet activities.

Parents must arrive at the Main Entrance and request their child for pick up by 5:30 PM each day. Extended Care employees will verify parents by video camera, sign out the specific student(s), and walk them to the main entrance.

Late pick up will result in additional Extended Care fees. (\$1 for every minute past 5:30 PM)